



# California Maritime Academy Installment Payment Plan Agreement

Student Name \_\_\_\_\_

ID# \_\_\_\_\_

Student Phone # \_\_\_\_\_

(If you want to allow someone else to discuss payment arrangements with this office, you must have an AUTHORIZATION to RELEASE INFORMATION form on file).

## Spring 2025 Semester

Total Fees Due per Online Services	\$	_____
Less Awarded & Accepted Financial Aid for the semester	- \$	_____
<b>Balance of Fees Due = Allowable Amount (minimum is \$400.00)</b>	<b>= \$</b>	<b>_____</b>

<u>Due Date</u>		<u>Amount Due</u>
12/10/2024	Mandatory Fees + 1/3 of Balance + \$50 Admin Fee	\$ _____
01/05/2025		Estimated \$ _____
02/15/2025		Estimated \$ _____
	<b>Total</b>	<b>_____</b>

**Mandatory Fees Include:** Health Services, Health Facility, Medical Insurance Premium Part A & Part B, Associated Student Body, Instructionally Related Activity, Recreation, Student Involvement & Representation and Campus Document

**Installment amounts are estimates and may change based on enrollment or other activity affecting the student account. Fee increases or decreases will adjust the remaining installments due. Students are responsible for reviewing their account on Online Services to verify the amount due for the next installment payment.**

**This agreement is subject to the following provisions. I understand and agree that:**

- 1 Installment Payment Plans require an initial payment of all mandatory fees, 33% of unpaid fee balance + \$50.00 Admin Fee, which is due by **Dec. 10, 2025**. The balance will be due in 2 equal payments by the 15th of each subsequent month.
- 2 Financial aid awarded & accepted but not yet posted to your account for the term must be deducted from the total balance due. The amount remaining is eligible for installment payments. Subsequent Financial Aid awards will be applied to your installment payment plan balance until paid in full.
- 3 The installment payment plan is not available for balances less than \$400.00.
- 4 If you register late or add additional courses, you may owe the equivalent of multiple payments to avoid enrollment cancellation.
- 5 Late installment payments will incur a fee of \$25.00 each month the payment is late.
- 6 Missed or rejected payments **will result** in ineligibility for future Installment Payment Plans, and cause you to be subject to enrollment cancellation, forfeiture of fees already paid and a hold placed on your student account. If you are dropped from your classes, you may not be able to re-enroll due to wait lists.
- 7 Failure to pay may result in additional collection costs, including those associated with referral to a third-party collection agency. My signature below confirms I accept responsibility for any collection costs associated with my account.
- 8 I understand that any outstanding debt due the university related to my enrollment and/or attendance will convert to a student loan due immediately upon departure from the university.

\_\_\_\_\_  
**Student Signature (original signature required)**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
CMA AR Name

\_\_\_\_\_  
CMA AR Signature

\_\_\_\_\_  
**Date**