## **General Faculty Senate Meeting**

**Time: 11:00 am – 12:15 pm**

## **Minutes**

**08/29/2024**

In attendance:

Chair Sarah Senk, Vice Chair Taiyo Inoue, Secretary Ariel Setniker, Julie Chisholm, Christine Isakson, Margaret Ward, Keir Moorhead, Amy Skoll, Aparna Sinha, David Satterwhite, Kevin Calnan, Khalid Bachkar, Kitty Luce, Matt Fairbanks, Tom Nordenholz, Tom Oppenheim, Tony McDevitt, Wil Tsai, and guests.

Absent: Joel Aldrich, Sam Pearson.

**Call to Order**

* *Chair Senk called the meeting to order at 11:01am after quorum was achieved.*
* *Agenda motion by Setniker, second by Inoue. Approved by unanimous consent.*

**Chair’s Report**

* Next AY Senate Exec: Chair Sarah Senk, Vice Chair Taiyo Inoue, Secretary Ariel Setniker, ASCSU Senators Christine Isakson & Julie Chisholm, At-Large Representatives Keir Moorhead & Maggie Ward
* Important documents from summer will go into a cache on Canvas Faculty Senate shell
  + Cal Poly Resolution on Proposed Integration
  + Merger Proposal Announcement from Chancellor Garcia
* Invitation to plan for BoT public commenting
* Update on Shared Governance Workgroup – Bets, Wil, Colin, Sarah were invited to serve on this group
  + Call was to identify high-priority areas of consideration for the Chancellor’s Office in advance of the September BOT meeting and to identify the “five most important questions regarding faculty shared governance” intended to guide planning/implementation groups in determining which areas require specialized input from forthcoming planning groups (which will be assembled if/when the BOT votes to approve the recommendation to integrated the two campuses. The group also compared both sets of senate bylaws and identified alignments/misalignments.
* Recap of Faculty Retreat
* Jay Harcum, new Director of Cadet Leadership and Development will be joining us in New Business – has made some great updates to how the Corps runs
  + Faculty Perceptions of how merger will affect own roles, students, culture, etc.
  + Most import aspects of Cal Maritime to preserve: Hands-on learning experiences and maritime-focused curriculum

**Vice Chair’s Report**

* Standing Committee historical document made
  + - Please alert Vice Chair if any staffing needs exist
    - Senate website has been updated, and in transition we noted that many standing committees listed do not exist – we need information from anyone knowledgeable.
* Senate RTP Committee
  + - Struggles with filling this important committee – MTLM representative retired, filled by Sam Pecota, and emergency election running now for Engineering representative after former member’s sudden resignation late last week.
* RTP Policy interpretations (AS 01-004 and Department Appendix K’s) – it is important for everyone involved to have a holistic interpretation of what expectations are
  + - REQUEST: at next department meeting, please address expectations for tenure AND promotion so everyone is on same page

**Executive Dean’s Report**

* Enrollment: 263 entering students, 808 total
* Job Posts out for Registrar (Committee chaired by Graham Benton) and Academic Success Program Coordinator (Committee chaired by Katie Hansen)
* Executive Dean will serve in all ways that previous Provost role did
* Vice Provost changed to Dean of Strategic and Academic Planning
* Mike Kazek asks about filling faculty vacancies needed to address increase in enrollment
  + Executive Dean Pinisetty discusses potential faculty exchange across maritime academies and acknowledged the challenge in hiring licensed faculty

**Old Business**

* *Chair Senk presenting*
* Received questions about standing committee bylaws, policies, resolutions, etc. and how these are responded to by the President
* Recently learned that three bylaws for standing committees did not make their way up the chain for approval after Senate approved last AY
  + Discovered that we can go a much more expedient route to getting these officially on the books by making them \*appendices\* of our Senate Bylaws, which only require presidential approval and not the *multiple* levels of approval by campus groups like CLC (which was recently disbanded).

**New Business**

**Cal-GETC Changes**

* *Chair Senk presenting*
* Changes going into effect Fall 2025
  + Lifelong learning requirement will be gone – Area E designation will go away
  + In preparation for changes, we need to revise curriculum sheets – put in by October if this applies [latest deadline will be January but don’t delay since changes must be approved in time for catalog change mid-spring semester]

**Senate Bylaws Revision**

* *Chair Senk presenting*
  + Three standing committees (Senate Budget Oversight Committee, IE Oversight Committee, Sea Training Oversight Committee) were not filled – proposal to remove
    - Senator Fairbanks – does the Budget Oversight Committee afford us any extra powers? From my experience on the Budget Advisory Committee, it is not advisory, only informational. Support making this ad hoc or removing.
    - Senator Chisholm points out that the [University-Wide] Budget Oversight Committee’s perceived lack of transparency is the reason Tony Lewis wrote an analysis…if this committee could be given more power, great.
    - Senator Tsai speaks in favor of maintaining committee – but also at the same time looking at a sustainable service model as we look forward to a potential merger
    - Senator McNie – we definitely had a problem staffing these committees. Moorhead and I began drafting bylaws for Sea Training Oversight Committee but had a hard time staffing it beyond us two. It makes sense to maintain this given the potential merger, but we need it staffed for it to be successful.
    - Senator Skoll queries if any committees can be merged
    - Tamara Burback cites experiences of serving on oversight committee could lead to retaliatory experience.

**New Business**

**IWAC**

* *IWAC Chair Steven Runyon presenting*
* Current membership: Amber Janssen, Mike Kazek, Josh Shackman, Aparna Sinha, Amy Skoll, Wil Tsai, Maggie Ward
* IWAC oversees assessment at institutional level
  + Assessment ideally occurs at all levels: course, program, GE, and institution (IWAC)
  + 4-year cycle: Assessment Tool Design, Data Collection, Analysis & Recommendations, Implementation of Recommendations
  + Part of faculty job to provide assessment data – call to respond efficiently.

**Educational Opportunity Program**

* *EOP Coordinator Jalen Chavez presenting*
* Student support program for students who are first gen, low-income students
  + Provide financial grants, physical resources, peer and social support
  + First year students are paired with a peer mentor helping them navigate resources
* Currently have 53 students and still recruiting – hope is to see them \*all\* succeed.
* Can search EOP in Passport.
* EOP Website: <https://www.csum.edu/eop/index.html>

**Career Services**

* *Director of Career Services Stephanie Francis presenting*
* CareerHUB: new software to share resources, hirers to post jobs, etc.
  + Will be hosting a series of demos in September
* Career Fairs, Pathways Fairs planned
* Call to faculty to host career workshops and collaborate in other ways

**Cadet Leadership & Development**

* *Director of Cadet Leadership & Development Jay Harcum presenting*
* Changes to Corps
  + Team Building Exercises – supporting divisional pride
  + Formation currently occurring MW 7:20am
* Corps of Cadets website updated – take a look at the calendar and other resources

**Call for an Extra Senate Meeting**

* Link to vote provided

**Open Floor**

* Senator Sinha: Are we going to replace Julie Simons on DEI Council?
  + Chair Senk: will put a call out

**Meeting Adjourned [~12:16 pm] (unanimous)**