**Senate Executive Committee Meeting (09/17/2024)**

**Attendees:** Sarah Senk (Chair), Taiyo Inoue (Vice Chair), Ariel Setniker (Secretary), Christine Isakson, Julie Chisholm, Maggie Ward, Keir Moorhead, Executive Dean Dinesh Pinisetty.

**Absent:**

**Shared Governance Working Group Update (Senk)**

* Senk served on Chancellor’s Office Shared Governance Workgroup since mid-August (with McNie, Tsai, Dewey)
* Workgroup Identified High-Priority Areas for Integration
  + Curriculum alignment: Aligning academic offerings, navigating Cal Poly’s semester transition, and considering a two-volume catalog model.
  + Governance structure: Examining the integration of the academic senates and representation structures, including possible Maritime caucuses.
  + Operational complexities: Planning shared facility usage (e.g., simulators, training vessels) and coordinating calendar operations.
  + License programs: Ensuring MARAD, USCG, and other certification continuity.
  + Faculty parity: Addressing disparities in retention, promotion, and tenure processes.
  + Accreditation: Ensuring continuity of accreditation standards during integration.
  + Financial/logistical support: Advocating for faculty travel funds, weighted teaching units, and logistical support.
  + Intersection of Issues
    - Acknowledged the interconnected nature of the identified issues, with decisions in one area potentially impacting others (e.g., curriculum changes affecting scheduling, facilities, and personnel).
    - Emphasized the importance of faculty involvement to preempt and mitigate potential challenges.

**Discussion of Emergency Senate Meeting**

* Acknowledgement of Uncertainty in Integration Proces
  + Discussion opened with acknowledgment of concerns regarding the lack of clarity around the integration with Cal Poly.
  + Emphasized that waiting for complete information before planning could hinder progress and that proactive planning could influence the resources and structure of the integration.
* Importance of Proactive Planning
  + Comparison drawn to course design: without planning for potential technological resources from the outset, opportunities for advocacy and upgrades may be missed.
  + Advocated for defining growth goals and necessary resources now to ensure the institution’s needs are met in the integration process.

**Key Questions for Integration and Growth**

* Guiding Questions
  + Discussed areas requiring focus to maximize opportunities through the integration:
    - Curriculum design and its alignment with Cal Poly.
    - Optimal use of the Vallejo campus and resources.
    - Strategies for growth in major programs.
    - Utilizing the new ship effectively, possibly as a “floating lab.”
    - Differentiating degree programs for applicants and ensuring complementary programs between Cal Poly and Cal Maritime.
    - Potential for faculty exchanges and increased international student opportunities.
* Immediate Priorities and Long-Term Planning
  + Priority Issues for the Coming Year
  + Identified immediate actions:
  + Policy review and comparison to identify integration challenges.
  + Adjusting curriculum in anticipation of new facilities, including the new ship.
  + Addressing faculty participation in summer sea terms.
  + Drafting a resolution on faculty mobility between Cal Poly and Cal Maritime.
  + Proposed sharing the Shared Governance Working Group report for educational purposes and to foster consensus.

**Streamlining Processes**

* The committee discussed reviewing current workflows to identify tasks that could be simplified or automated. Specific areas mentioned included document sharing, meeting preparation, and follow-up actions.
* It was decided that a list of processes to review would be compiled, with further discussions planned to outline actions. The committee will collaborate with administrative units on any proposed changes.

**Board Communications**

* Senator Ward raised concerns about communication between the CSU Board of Trustees and the committee, specifically about understanding the administration's strategies. The committee discussed the role of faculty input in decision-making processes and referenced studies supporting faculty involvement in educational planning.
* The committee proposed preparing documents, including case studies and research summaries, to present at the next board meeting. The documents would emphasize the benefits of faculty engagement in institutional decision-making. Preparation of this material is planned to begin immediately.
* Senate Executive Committe facilitating a letter-writing campaign / offering opportunities to crowdsource statements, coordinate messaging.

### **Preparation for Future Engagements**

* The committee plans to prepare documents to support increased faculty involvement in decision-making processes, with evidence-based arguments for presentation at future board meetings.
* Guidelines for document sharing and meeting preparation will be developed. A follow-up session will be scheduled to finalize these guidelines.