

M-I-N-U-T-E-S
Curriculum Committee
Tuesday, October 1, 2002
3:00 PM

Present: Bagheri, Boylen, Lintz (replacing Elliott), Hammaker, Howard (Chair), Kreta (non-voting), Wheeler and Lynch (one vote replacing Mampaey), Stuart (replacing Nix), Sears (for Sekelick), Perkins (non-voting)

Absent: Sekelick, Cadet Ryan Libhart, Fischer (non-voting),

- ❖ The meeting was called to order by Chairperson Larry Howard.
- ❖ The Curriculum Committee voted unanimously to review and update its policies. Larry Howard (chair) and Jim Wheeler, constituting a sub-committee of two on curriculum committee policy, will canvass committee members via e-mail and report their findings back to the larger body for recommendation to the Academic Senate.
- ❖ The committee voted unanimously to add to the curriculum change request form "courses for which this course is a prerequisite," and table until its next meeting on Tuesday, October 15, 2002 other possible editorial changes to include a definition of the term "postrequisite," and whether or not to require the identification of a grading system and a final/no final determination for the course(s) in question.
- ❖ A unanimous vote was cast to request that Department Chairs bring to the Curriculum Committee any substantive changes they intend to make in course descriptions from their departments. Editorial and cosmetic changes need not be brought to the Curriculum Committee.
- ❖ The committee voted unanimously to adopt the Engineering Technology Department's recommendation of separating the lab from the lecture of "Engineering Applications Programming for Engineering Technology Majors" with the following modifications:
 1. Change the title to "Programming Applications for Engineering Technology Majors" and "Programming Applications for Engineering Technology Majors Lab"
 2. Indicate that it is not a STCW course
 3. Under "New Course or Revision of an Existing Course, add "in the ET curriculum" after Replaces COM 215, so that it will read in its entirety "New Course - Replaces COM 215 in the ET Curriculum."
 4. Under Corequisite(s) add "COM 220" for COM 220L and "COM 220L for COM 220.
 5. Under "Description," begin the 1st sentence with "A study...." deleting "This course includes."

6. Under "Required Text" modify to read: "No text required. Ownership of a programmable/scientific calculator and access to the campus computer lab are required"
7. COM 220 requires 1 lecture hour and no lab hours for a total of 1 unit.
8. COM 220L requires 0 lecture hours and 2 lab hours for a total of 1 unit.

❖ The committee agreed to meet next on Tuesday, October 15, 2002

❖ The meeting was adjourned.

Respectfully submitted,



Albert T. Perkins, Recorder

CC: Tuuli Messer, Chair, Academic Senate
Dr. Jay Christofferson, Vice President, Academic Affairs