

Faculty Development & Activities Funding Application



A. Applicant Information

Name(s)	Date submitted
Telephone	Department
CSUM Email	Date(s) of activity
Classification (Tenure/Tenure Track, Lecturer, Coach)	Total amount requested

B. Brief description of proposed faculty development activity:

C. Detailed budget of expenses, including additional funding sources if applicable (*attach spreadsheet*).

D. Select fund(s) below.

You may select multiple funds or consult with Graham Benton, Dean of Strategic & Academic Planning, for assistance in selecting appropriate fund.

NB: Review process and deadlines vary by fund. Check full fund descriptions for details.

[Department Faculty Development Fund](#)

Discuss this proposed development / activity with the dean of your department.

[Academy-Wide Faculty Development Fund](#) Attach the following supplementary information:

- Detailed description of activity, including a) whether faculty member is presenting work or simply attending an event; and b) if a proposal has been accepted, or the date when an acceptance decision is expected.
- How missed classes, labs, and other responsibilities will be addressed
- Written recommendation from the applicant's department chair.

[Class of 1965 Memorial Endowment](#) Attach the following supplementary information:

- Detailed description of activity, including a) whether faculty member is presenting work or simply attending an event; and b) if a proposal has been accepted, or the date when an acceptance decision is expected.

[President's Mission Achievement Grant](#) Attach the following supplementary information:

- Detailed description of project, including how project will advance one or more of the strategic objectives/goals; timeline of activity for the entire project; and assessment plan for effectiveness and impact.
- Current CV of each applicant.
- Written recommendation from applicant's dean or appropriate administrator

Submit applications to **Samantha Koekemoer, Assistant to Executive Dean, (skoekemoer@csu.edu)** prior to date of proposed activity. **Electronic submission is required.** *Reminder:* Solicit required signature and recommendation letters well in advance of deadline.

Signature _____
Applicant

Name & Date _____
Applicant (print)

Signature _____
Dept. Chair or appropriate administrator

Name & Date _____
Approver (print)