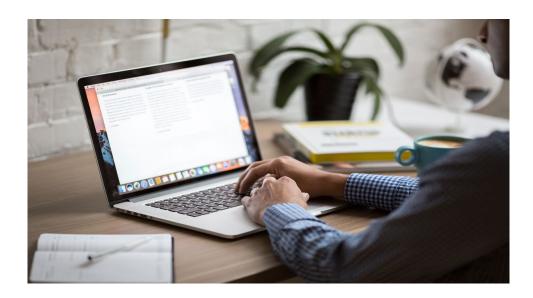


## **Procedures**

- Faculty member submits Chair and Deanendorsed Application for Academy-Wide Faculty Development Funds to Academic Support Coordinator (ASC).
- Faculty Development Committee reviews applications and make s recommendations to Provost, who makes final decision.
- After receipt of award letter, faculty member works with ASC on associated purchases (e.g. travel, registration).
- Library
   & Learning Services D
   ean must approve all charges and reimbursements.

## **Academy- Wide Faculty Development Funds**



## **Fund Description**

Academy Wide Faculty Development Funds are intended to support faculty in the dissemination of research that might not otherwise be funded via Department Faculty Development funds. Academy Wide funds are most often used to present at and attend disciplinary conferences.

## Academy- Wide Faculty Development Fund Flowchart

Application

- •Endorsement Chair & Dean
- •Submission Applicant, to Academic Support Coordinator

Decision

- •Recommendation Faculty Development Commitee
- Decision Provost
- Award Letter Academic Support Coordinator

Procurement

- **Purchases** Academic Support Coordinator, in consultation with awardee
- Expenditure Approvals Library & Learning Services Dean