



CAL MARITIME Provost Council

**Minutes – November 28, 2022,
10:30 am-12:00pm, Topp Room**

MEMBERS	Lori Schroeder, Graham Benton, Dinesh Pinisetty, Steve Browne, Michele Van Hoeck, Bets McNie, Natalie Herring, Julia Odom, Priscilla Muha, Katie Hansen, Mike Kazek, Veronica Boe, Rhonda Pate, Christopher Brown, Jase Teoh, Erika Nelson, Julie Leeth
GUESTS	
ABSENT	Julia Odom

1. Approval of Minutes – November 14, 2022, attached	
	Approved
2. CLC Updates (Benton/McClain)	
	<ul style="list-style-type: none"> The credit union presented their services. Sodexo introduced a new App that offers the convenience of online food orders and pick-up in the cafeteria. Enrollment provided an update.
3. Updates from Provost (Schroeder)	
	<ul style="list-style-type: none"> Reminder that A&S campus discussions begin this week: Wednesday 4:00-5:00 p.m. and Thursday 11:00 a.m. – 12:00 p.m., both in the Compass Room There may be an article in the LA Times concerning CSU and Title IX at Cal Maritime STCW Audit (Steve Browne reported) went well. There will be (expected) corrective actions. A written report is forthcoming. Reporting is a concern but recording and software continue to improve.
4. Faculty Office Hours Policy – Discussion (Pinisetty) see attachment	
	<ul style="list-style-type: none"> Implementing a policy would promote and provide consistency for faculty office hours among all schools. The campus community would benefit from having faculty office hours posted on the website. Included in the posting should be the building/school's name and room number. Policy will move to Deans & Chairs and Faculty Senate consecutively.
5. Learning-Aligned Employment Program (Muha, Brown)	
	<ul style="list-style-type: none"> A research focused student employment program. Handout provided. The program will launch in spring this academic year. Notify faculty senate when the program becomes available for students.
6. Updates from Academic Technology (Teoh)	
	<ul style="list-style-type: none"> Simulation – bridge side – cleaning issues during the summer. Engine side – recurring issues and technical issues. Trying to steer faculty to one vendor; engine repairs will be costly. Cruise expected to have an academic tech on board. Hosting open-house Sim days for campus December 12th and 13th. Converting from Brightspace to Canvas. The Learning system migration requires a sense of urgency to transition the entire campus by next fall; a point person in each academic area would help. Brightspace will be available until Fall 2023. The first stages of upgrades for all classrooms are in progress.
7. Emergent Topics	
	Dean Van Hoeck shared congratulatory remarks to Dr. Dinesh Pinisetty for the <i>open-access</i> publication of an article titled <i>Impact of Carbon Additives on Lead-Acid Battery Electrodes</i> in the <i>Renewable & Sustainable Energy Reviews</i> journal.
8. Upcoming Events/Activities	

	<ul style="list-style-type: none"> • Art & Science Discussion, November 30 • Art & Science Discussion, December 1 • Art & Science Discussion, December 5 • Art & Science Discussion, December 6 • Trustee Anna Ortiz-Morfit, November 9 • Holiday Party, December 9 • Athletics' Fall Banquet, December 10 • Finals Feast, December 14 • Final Exams, December 15-19 • Move-in and Spring Orientation, January 4-7 • First Day of Spring Semester, January 9 • Coast Guard Exams, January 3-6 • President's Cabinet Retreat, Feb 1-3 • Community Day, Spring 2023? • Super Sunday, February? • Spring Career Fair, February 28 • Spring Break, March 6-10 • WiML, March 3-4 • Cal Maritime Day, Spring 2023? • Donor Appreciation Event, Spring? • CMAF Gala, March 25 • Harbor Cup, March 10-12 • Earth Week, April 17-22 • Spring Athletics Date? • Commencement, May 6 • Cruise 2023 • 2023 Transpac, June

Action Item	Responsible Person(s)	Comments/Status