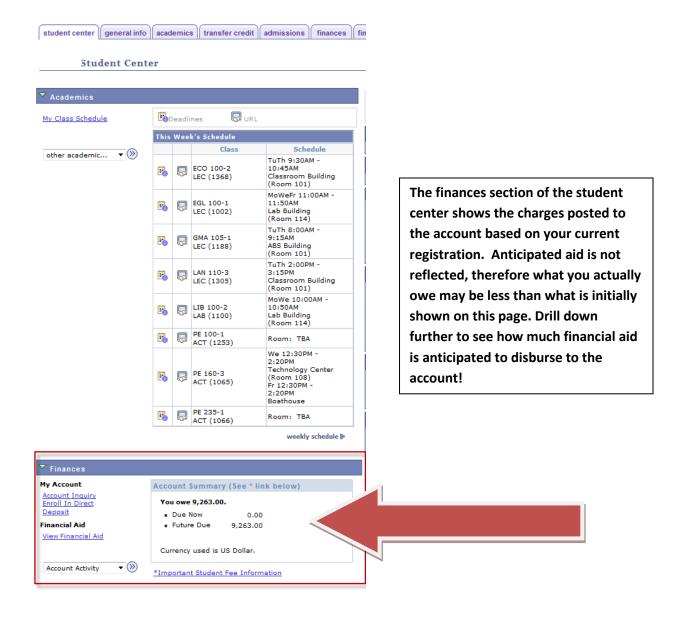
Understanding PeopleSoft Billing and Financial Aid

The statement of account is a snapshot in time and may not reflect the most recent activity on the student's account. The best place to see current charges, credits, and the amount due is through the PeopleSoft section of the student portal.

- Log into the **Student Portal**
- Once you have logged in, click on the PeopleSoft icon located on the left hand sidethat will bring you to your Student Center

Student Center



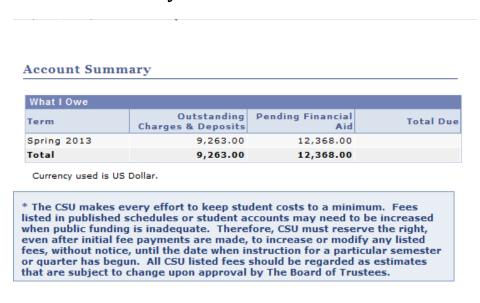
Understanding PeopleSoft Billing and Financial Aid

Account Inquiry

Clicking on the Account Inquiry link allows you to view outstanding charges and pending financial aid.



Account Summary



If your pending financial aid is LARGER than your outstanding charges and deposits, you don't owe anything and you may be due a refund after classes begin. If your aid is less than your charges, you will need to pay the difference by the due date. If you change your registration, there may be additional charges due. Remember to check your account after all enrollment changes.

Using the Drop Down Menu

The drop down menu in PeopleSoft allows you to view all charges for all terms, or you can view by a specific term. To get there, navigate back to the Student Center.

Understanding PeopleSoft Billing and Financial Aid



The drop down menu is in the finances section of the student portal.

You can view all terms:



Or focus on a specific term:



Understanding PeopleSoft Billing and Financial Aid

Viewing Pending Financial Aid

Again, using the drop down menu, you can see a breakdown of all pending financial aid that is expected to credit the account.



Navigate back to the Student Center- Pending Financial Aid is an option in the drop-down box.

Just like in account activity, you can view pending financial aid for all terms, or focus on a specific term.

