California Maritime Academy Fire Safety Report

The Campus Fire Safety Right-To-Know Act

The Campus Fire Safety Right-To-Know Act is aimed at increasing fire safety awareness on college campuses. It amends the Higher Education Opportunity Act of 1965 requiring colleges and universities to report specific fire safety information and statistics. This bill was signed into law August 2008, and the following is a public disclosure report that details all information required by this law as it relates to California Maritime Academy – CSU.

Fire Safety Education and Training

All on-campus residents receive fire safety training at the beginning of each semester. Training on fire and life safety is provided to Residence Life staff (i.e. Resident Assistants, Coordinators for Residence Life, and the Director of Housing and Residential Life).

Emergency evacuation drills are conducted semi-annually for residence halls and annually for campus-wide buildings in coordination with Police Services and Facilities. Coordination with Residence Life staff is included when involving residence halls. Evacuation drills for the Training Ship Golden Bear are arranged through Police Services, Residence Life, and the Ship's Chief Mate (vessel security officer) via the Leadership Department (the security office for the Training Ship).

University employees receive fire evacuation and awareness training materials during their New Employee Orientation and may participate in at least one annual, announced or unannounced, emergency evacuation drill.

Fire Log and Public Access to Such

Police Services maintains a chronological fire log that records the date reported, time, nature, general location, and other required statistics of any fire that occurred in each on-campus student housing facility. The fire log for the most recent 60-day period is open to public inspection during normal business hours. Items older than 60 days and up to one year can be obtained by request within two business days.

Plans for Future Improvements in Fire Safety

Cal Maritime plans to conduct more frequent fire evacuation drills for all residential housing facilities in accordance with the International Fire Code Section 405.2. Residence Life staff will be provided with more comprehensive training in fire awareness and safety measures. University employees will be required to attend training in emergency evacuation procedures.

Fire Emergency Procedures

All students and employees at Cal Maritime should report all fires or fire related emergencies immediately. If you see a fire or smell smoke: **Pull the nearest fire alarm; CALL 911; Call Police Services (x1111).** You also may use the emergency blue light call boxes to contact Police Services.

Precautions

An immediate readiness to evacuate is essential. Fire extinguishers should only be used by trained personnel. Never enter a room that is smoke filled. Never enter a room if the top half of the door is warm to the touch.

Small Fire

Pull the nearest fire alarm; Call 911; Call Police Services (x1111). Alert people in the area to begin evacuation. Assist those with disabilities. When you hear an alarm, walk to the nearest exit notifying others of the fire on your way out.

If the fire is small and you are trained, you may choose to use a fire extinguisher or a building fire hose to put it out provided ALL of the following conditions are met:

1. The fire alarm has been activated.
2. All occupants have been evacuated.
3. If the fire is small (waste basket size) and has not spread.
4. You have the correct type of extinguisher.
5. Your exit is clear and you can extinguish the fire with your back to the exit door.

If you have been trained to use a fire extinguisher:

1. While keeping an exit available behind you, bring the extinguisher within six feet of the fire.
2. Follow the **P-A-S-S** procedures to activate the extinguisher.
   P-Pull the pin located in an extinguisher's handle.
   A-Aim the nozzle, horn or hose at the base of the fire.
   S- Squeeze or press the handles together.
   S-Sweep from side to side at the base of the fire until it is out.
3. After the fire has been completely extinguished, follow directions from the Emergency Response Agency.

Large Fire

Pull the fire alarm and alert people in the area to begin evacuation. Call 911 and Police Services (x1111).
Assist those with disabilities. When you hear an alarm, walk to the nearest exit notifying others of the fire on your way out.
Close doors to confine the fire.
Move to your designated assembly area away and upwind from the building; wait for further instructions.
Have persons knowledgeable about the incident and location assist emergency personnel.
Immediately notify Police Services or Firefighters on the scene if you suspect someone may be trapped inside the building.

Fire Onboard Training Ship Golden Bear when in Port at Cal Maritime

Pull the fire alarm and general alarm. Call 911 and Police Services at x1111. Evacuate to Parking Lot C.

Emergency Response

Evacuation Responsibilities

Police Services

The Police Services Department is responsible for the overall campus evacuation procedure and serves as the focal point in any emergency for assistance and for coordinating outside services as delineated in the Emergency Operation Plan.

The Police Services Department serves as the recipient of the evacuation stats of each building and the Training Ship Golden Bear as reported by Residence Life staff and Building Monitors. Police Services and CMERT (Cal Maritime Emergency Response Team) will assist outside Emergency Response Agencies in search and rescue as required.

Facilities Services

Facilities Services staff are trained to respond during emergency situations. Facilities shall assist Police Services with communication, utilities, evacuations, and security at the CMA campus perimeter entry/exit points. Facilities may assist with facility maintenance needs and provide ongoing support for recovery efforts.

Building Monitors

These individuals are responsible for obtaining the evacuation status of their buildings in terms of assistance needed, building status, or any other critical informational needs. As soon as the status of their building evacuation is known, they forward this information to Police Services. Their primary responsibility is the evacuation of people from their assigned building (includes the Training Ship Golden Bear when in port at CMA) and the reporting of this information to Police Services. They are not responsible for active search and rescue or any form of building remediation.

Cal Maritime Emergency Response Team (CMERT)

CMERT is a student group sponsored by Police Services that provides disaster preparedness experience and training to CMA students. CMERT members augment the capabilities of Police Services at large CMA events and assist with building evacuations during fire alarms and emergencies. They are capable in serving multiple roles during campus emergencies, including, but not limited to, staffing staging areas, communications, medical triage, and building searches.

Coordinators of Residence Life

These individuals are responsible for obtaining the evacuation status of their buildings, specifically on-campus housing facilities and the Training Ship Golden Bear, in terms of assistance needed, building status, or any other critical informational needs. Coordinators of Residence Life station themselves in pre-assigned locations to obtain information from their Resident Assistants. As soon as the status of their evacuation is known, they forward this information to Police Services. Their primary responsibility is the evacuation of people from their assigned building (includes the Training Ship Golden Bear when in port at CMA) and the reporting of this information to Police Services. They are not responsible for active search and rescue or any form of building remediation.

Resident Assistants

These students are responsible for the timely and orderly evacuation of their building occupants. They direct occupants to the proper exit and redirect occupants to secondary exits as necessary. They are responsible for making quick checks of rooms and reporting any assistance needs to the Coordinator of Residence Life upon exiting. These individuals are not responsible for search and rescue or other related tasks, but serve to provide needed information to their Coordinators Residence Life.

Emergency Operations Plan

The Cal Maritime Emergency Operations Plan (EOP) provides basic structure and procedures to guide the University's management of and response to extraordinary emergency situations associated with natural and man-made disasters.

The EOP conforms to California State and Federal law governing emergency operations. The Cal Maritime plan:

- Promotes the utilization of the Incident Command System
- Conforms to the Standardized Emergency Management System
- Conforms to the National Incident Management System

Type https://www.csum.edu/web/faculty-and-staff/emergency-preparedness in your browser to access the Emergency Preparedness web page on our Cal Maritime web site, and then click on the Emergency Operations Plan to download the actual plan.

Emergency Procedures

The Emergency Procedures guide provides basic instructions for the University Community in response to crisis situations on campus.

Type https://www.csum.edu/web/faculty-and-staff/public-safety/emergency/procedures in your browser to access the Emergency Procedures web page on our Cal Maritime web site.

Business Continuity Plan

Cal Maritime is developing a Business Continuity Plan which will provide administrative guidance for the timely return to the business of education. Once available, it will be published online.

Testing

Cal Maritime will conduct periodic testing of emergency response and evacuation procedures at regular intervals across campus according to the California Fire Code, California Code of Regulations, Title 24, Part 9. The testing of such procedures will be documented and will include a brief description of the exercise, the date, time, location, and whether or not the exercise was announced or unannounced.

Emergency Evacuation

Emergency Notification Procedures

Cal Maritime will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus, unless the notification at that time will compromise efforts to respond to and mitigate the emergency. Methods used for immediate notification may include but are not limited to: fire alarm systems, emergency radios, vehicle PA systems, emails, and the CMA Alert Notification System.

Cal Maritime utilizes an emergency communication system that is capable of rapidly sending voice, email and text messages to all faculty, staff and students. This system is known as the campus CMA Alert Notification System. During critical situations, Cal Maritime officials will use this system to provide emergency details and information on the appropriate response to all employees and students. Emergency messages will be sent to all registered email and phone numbers, including work, home, and cell. If you wish not to participate in this system, please notify the CMA Chief of Police.

Evacuation Procedures

The evacuation of campus buildings (including the Training Ship Golden Bear when in port at CMA) or the entire campus may be required due to emergency situations occurring on or near the campus. Such evacuations are conducted in a systematic, controlled and planned manner.

The building evacuation plan for Cal Maritime consists of a partnership among Police Services, Facilities, Residence Life, Building Monitors, CMERT, and Training Ship Golden Bear staff.

Specific Instructions to Building Monitors:

- Safely walk to the nearest exit and go to an evacuation gathering area away from the building, then wait for further instructions.
- Stay out of the way of emergency personnel and vehicles and follow instructions.
- Immediately notify Police Services or other emergency response personnel if you know of a disabled or injured person needing assistance.

Campus-Wide Evacuation

When it is necessary to completely evacuate the campus due to emergency conditions, a systematic and controlled approach will be used. When campus buildings are deemed safe for occupancy, personnel will be held at their current locations pending evacuation. Where campus

buildings are deemed unsafe the gathering area system will be used (see Evacuation Gathering Areas map on page 11).

Following the decision to order the evacuation of the Cal Maritime campus, the University President or his/her representative shall notify:

- The Chief of University Police and Police Services or his/her representative of the need to evacuate.
- The University Communications Public Information Officer or his/her representative of the need for information broadcasts asking all persons to stay away from campus.

The University Police Services, with the assistance of Building Monitors, Residence Life, Facilities, and CMERT shall be responsible for coordinating the evacuation process. When the campus has been ordered closed and no campus facility is under eminent danger, the evacuation of the campus will take place with an appropriate amount of time between each area.

Localized Evacuation

In some situations, it may become necessary to evacuate one or more buildings on campus due to a localized emergency situation. When this occurs, Police Services will coordinate the evacuation with Residence Life. The decision to evacuate will be based on the totality of the circumstances and, whenever possible, following consultation with the President or ranking Vice President or Facilities Manager, and appropriate fire or police personnel. When evacuations are due to an overriding concern for public safety, it may not be possible to make such consultations. In those instances, the President will be notified of the evacuation as soon as is practical.

Considerations for People with Disabilities

Building Monitors should be aware of persons with disabilities in their areas and ensure that all such persons are successfully evacuated during an emergency. Appropriate evacuation procedures should be prearranged between the disabled individuals and the people assigned to assist them. Report immediately any person with disabilities that you were unable to evacuate.

NOTE: Individuals who have an unobservable disability may or may not self-identify before an emergency. Such disabilities may include arthritis, a cardiac condition, chronic back problems, asthma, a learning disability, etc. These persons may need additional help during emergency situations. All persons who feel that they may need special assistance should notify appropriate key departmental persons so that arrangements can be made in advance to meet their needs.

General Guidelines:

All exit corridors and stairwells are the gathering assembly points for persons with disabilities. These are the safest areas during an emergency. Persons with disabilities are advised to proceed to them immediately. Emergency Response Personnel are trained to check all exit corridors and exit stairwells first for any stranded persons.

If there is no imminent danger and there are difficulties evacuating the person, place him/her into/or next to the stairwell. Be certain someone stays with the person. No one should attempt to use an elevator to evacuate during an emergency. Use the stairs instead.

If assistance is not immediately available, wheelchair users and/or other disabled persons should stay visible in an exit corridor or on an outdoor landing. They should continue to call for help until rescued. Persons who cannot speak loudly should carry a whistle (provided free by Police Services) or have other means of attracting attention of others.

Specific Recommendations:

Visually Impaired Persons: Tell the person the nature of the emergency and offer your arm for guidance. This is the preferred method when acting as a “sighted guide”. As you walk, tell the person where you are and where obstacles are located. When you reach safety, orient the person to the location and ask if further assistance is needed.

Hearing Impaired Persons: Campus buildings are equipped with audio-visual alarm systems. If needed, an alternate notification method, such as writing a note, may be used.

Persons using Crutches, Canes or Walkers: In evacuations, these individuals should be treated as if they were injured. Carrying options include using a two-person, lock-arm position or having the individual sit on a sturdy chair (preferably with arms) which is then lifted and carried.

People who use Wheelchairs (Non-Ambulatory): Most non-ambulatory persons will be able to exit safely without assistance if they are on the ground floor. If you are assisting a non-ambulatory person, be aware that some people have minimal ability to move, and lifting them may be dangerous to their well-being. Some individuals have very little upper trunk and neck strength.

Non-ambulatory persons with respiratory conditions should be removed immediately from areas with smoke and/or toxic vapors.

Note: Non-ambulatory persons’ needs and preferences vary. Always consult with the person as to his/her preference regarding:

1. Ways of being moved.
2. Being carried forward or backward on stairs.
3. Whether a seat cushion or pad should be brought along.
4. The number of people necessary for assistance. If carrying a person more than three flights, a relay team will be needed.
5. Whether to extend or move extremities when lifting because of pain, braces, etc.
6. Aftercare, should they become separated from their wheelchair.

Remember to check the intended route for obstructions before transporting the individual. Delegate others to bring the wheelchair. When the wheelchair is left behind, remove it from the stairwell and place it so it does not obstruct the egress of others. Reunite the person with their wheelchair when it is safe to do so.

Wheelchairs have many moveable or weak parts of which were not constructed to withstand the stress of lifting (i.e. the seat bar, foot plates, wheels, movable arm rests, etc.). If the chair is battery powered, remove the batteries before moving it. Make sure that the foot rests are locked and that the motor is off. If a seatbelt is available, secure the person in the chair.

Evacuation Procedures for Campus Buildings

The following procedures are to be followed during an emergency evacuation by building monitors, instructors, staff, students, visitors, and persons with physical impairments.

Appropriate action during an emergency evacuation depends on preparations. It is the responsibility of campus employees to be aware of and be familiar with emergency evacuation procedures. The procedures are intended to minimize injury and/or loss of life and facilitate an orderly evacuation of campus buildings. While the procedures are specific for fire emergencies, they are applicable to any evacuation. Once the building or area is clear, housing staff shall ensure that residents have evacuated to the gathering areas and are not blocking the path of emergency vehicles.

Be Prepared:

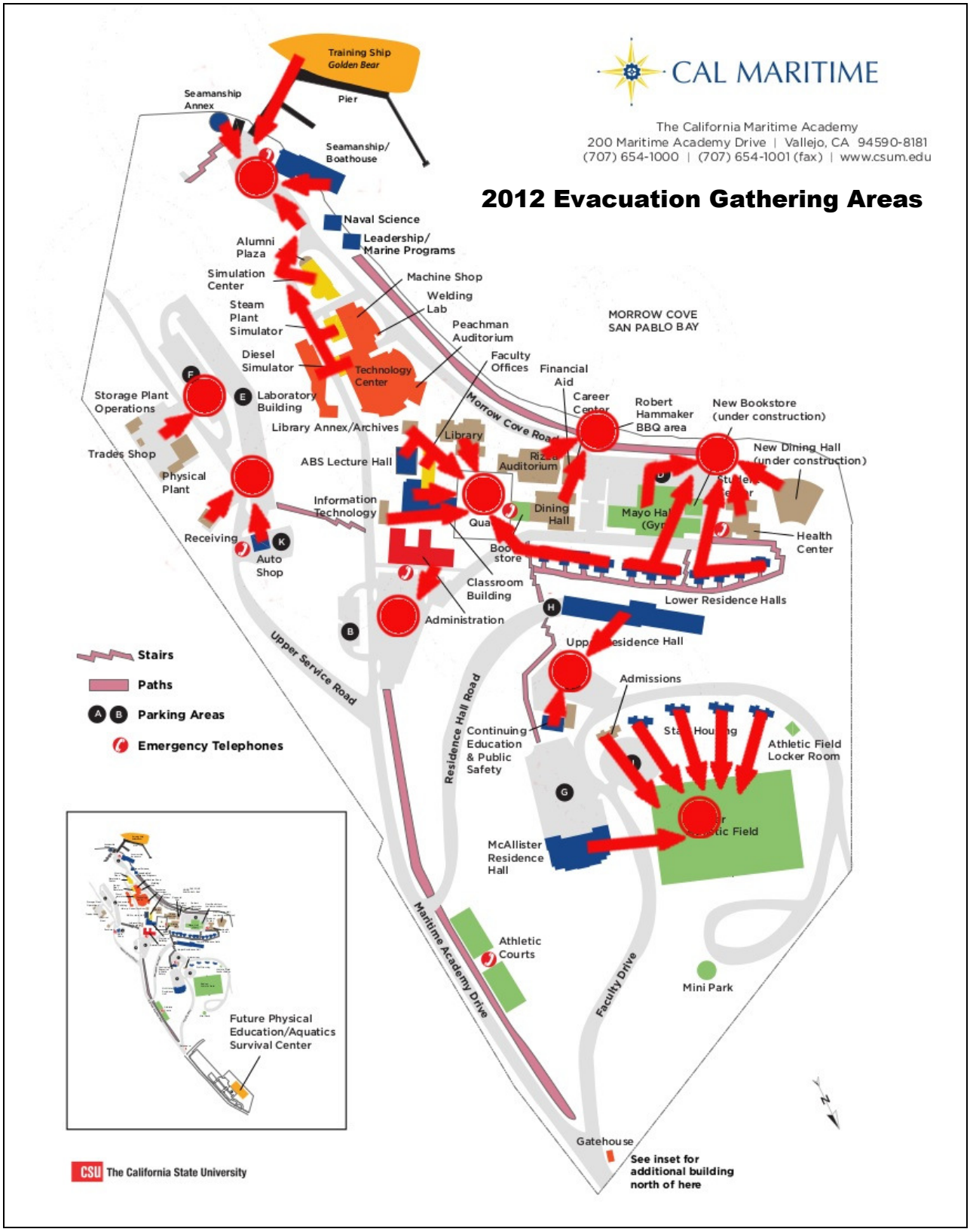
1. Know your exits from your area and building.
2. Know the locations of fire pull stations and fire extinguishers.
3. Never use elevators during an emergency situation.
4. Recognize the need to keep fire hydrants, streets, parking lots, and driveways accessible for emergency vehicles.

General Evacuation Procedures

When a fire alarm sounds, all occupants shall immediately evacuate the building. If on the Training Ship Golden Bear (when in port at CMA), evacuate to Parking Lot C.

When you are directed to evacuate – by the alarm, your Building Monitor, CMERT member, Police Services, or Fire Department Personnel – walk quickly to the nearest marked exit and ask others to do the same. Once outside, proceed to a clear area at least 150 feet from the building. Assembly points are posted by the exits of every building.

Keep walkways and parking lots clear for emergency vehicles. First Responders and/or Police Officers and Community Service Specialists will assist with directions.
Do not return to the building until you are told to do so by a representative of the Fire Department or the Police Services Department.


CAL MARITIME
The California Maritime Academy
200 Maritime Academy Drive | Vallejo, CA 94590-8181
(707) 654-1000 | (707) 654-1001 (fax) | www.csum.edu
2012 Evacuation Gathering Areas
Training Ship Golden Bear
Pier
Seamanship Annex
Seamanship/ Boathouse
Naval Science
Leadership/ Marine Programs
Alumni Plaza
Simulation Center
Machine Shop
Welding Lab
Steam Plant Simulator
Peachman Auditorium
MORROW COVE
SAN PABLO BAY
Diesel Simulator
Faculty Offices
Financial Aid
Technology Center
Storage Plant Operations
Laboratory Building
Career Center
Robert Hammaker BBQ area
New Bookstore (under construction)
Library Annex/Archives
Library
Morrow Cove Road
Trades Shop
ABS Lecture Hall
New Dining Hall (under construction)
Physical Plant
Information Technology
Dining Hall
Health Center
Receiving
Auto Shop
Classroom Building
Lower Residence Halls
Administration
Upper Service Road
Stairs
Paths
Parking Areas
Emergency Telephones
Admissions
Residence Hall Road
Continuing Education & Public Safety
Athletic Field Locker Room
McAllister Residence Hall
Maritime Academy Drive
Athletic Courts
Faculty Drive
Mini Park
Future Physical Education/Aquatics Survival Center
Gatehouse
See inset for additional building north of here
CSU The California State University

Fire Statistics for Calendar Years 2009 - 2011						
McAllister Residence Hall						
Year/Date	Time	Location	Cause of Fire	# of Injuries	# of Deaths	Property Damage Value
2009	N/A	N/A	N/A	N/A	N/A	N/A
2010	N/A	N/A	N/A	N/A	N/A	N/A
2011	N/A	N/A	N/A	N/A	N/A	N/A
Upper Residence Hall						
Year/Date		Location	Cause of Fire	# of Injuries	# of Deaths	Property Damage Value
01/21/2009	7:30pm	Dumpster adjacent to building	Unknown	0	0	< $300
2010	N/A	N/A	N/A	N/A	N/A	N/A
2011	N/A	N/A	N/A	N/A	N/A	N/A
Lower Residence Hall						
Year/Date		Location	Cause of Fire	# of Injuries	# of Deaths	Property Damage Value
2009	N/A	N/A	N/A	N/A	N/A	N/A
2010	N/A	N/A	N/A	N/A	N/A	N/A
2011	N/A	N/A	N/A	N/A	N/A	N/A
Training Ship Golden Bear (when in port at CMA)						
Year/Date		Location	Cause of Fire	# of Injuries	# of Deaths	Property Damage Value
2009	N/A	N/A	N/A	N/A	N/A	N/A
2010	N/A	N/A	N/A	N/A	N/A	N/A
2011	N/A	N/A	N/A	N/A	N/A	N/A

'N/A' is defined as no fire reported in the year listed.

Emergency Evacuation Drills 2009 - 2011						
Yr/Semester	**Date**	**Time**	**Location**	**Type of Exercise**	**Announced**	
2009 Spring	Not Built Yet	-----	McAllister Residence Hall	-----	-----	-----
	01/12/09	-----	Training Ship Golden Bear	Evacuation Drill		Yes
	02/04/09	9:30 pm	Upper Residence Hall	Evacuation Drill	No	
	02/04/09	9:30 pm	Lower Residence Hall	Evacuation Drill	No	
	03/16/09	8:00 pm	Upper Residence Hall	Evacuation Drill	No	
	03/16/09	8:00 pm	Lower Residence Hall	Evacuation Drill	No	
2009 Fall	-----	-----	McAllister Residence Hall	Evacuation Drill	No	
	09/17/09	9:45 pm	Upper Residence hall	Evacuation Drill	No	
	09/17/09	9:45 pm	Lower Residence Hall	Evacuation Drill	No	
	10/29/09	8:05 pm	Training Ship Golden Bear	Evacuation Drill		Yes
	11/14/09	1:00 pm	Training Ship Golden Bear	Evacuation Drill		Yes
2010 Spring	-----	-----	McAllister Residence Hall	Evacuation Drill	No	
	-----	-----	Upper Residence hall	Evacuation Drill	No	
	-----	-----	Lower Residence hall	Evacuation Drill	No	
	-----	-----	Training Ship Golden Bear	Evacuation Drill		Yes
2010 Fall	09/22/10	8:55 pm	McAllister Residence Hall	Evacuation Drill	No	
	09/23/10	9:00 pm	Upper Residence hall	Evacuation Drill	No	
	09/23/10	9:00 pm	Lower Residence hall	Evacuation Drill	No	
	10/05/10	6:30 pm	Training Ship Golden Bear	Evacuation Drill		Yes
2011 Spring	02/01/11	8:40 pm	McAllister Residence Hall	Evacuation Drill	No	
	02/02/11	6:30 pm	Training Ship Golden Bear	Evacuation Drill		Yes
	02/13/11	9:00 pm	Upper Residence hall	Evacuation Drill	No	
	02/13/11	9:00 pm	Lower Residence hall	Evacuation Drill	No	
2011 Fall	09/16/11	8:45 pm	McAllister Residence Hall	Evacuation Drill	No	
	09/16/11	9:25 pm	Upper Residence hall	Evacuation Drill	No	
	09/16/11	9:45 pm	Lower Residence hall	Evacuation Drill	No	
	10/19/11	6:30 pm	Training Ship Golden Bear	Evacuation Drill		Yes

Housing Policies

Policies on Fire Safety and Emergency Equipment, Portable Electric Appliances, Hazards, Smoking, and Open Flames in Housing

Cal Maritime has policies and regulations that give clear direction to those students who reside in university residential housing. A portion of the policies pay particular attention to fire and life safety issues. Excerpts of these policies are outlined below with a full disclosure in the CMA Student Handbook 2012 on the web site at: http://www.csum.edu/web/campus-life/corps-of-cadets.

(5) FIRE SAFETY AND EMERGENCY EQUIPMENT

(a) **FIRE ALARMS AND EQUIPMENT**

In the event of a fire alarm, you must assume that there is a fire and exit the building by designated routes as quickly as possible. You should close windows and doors, wear a coat and shoes and take a towel to aid in breathing in a smoke-filled area. You should remain outside of the residence hall until the reentry signal is given by fire staff or Residential Life Professional or Paraprofessional staff.

The fire safety equipment provided in the residence halls (alarms, extinguishers, and hall and room smoke detectors) is provided for use in an emergency situation. Tampering with this equipment is a serious matter that can result in ineffectiveness during an emergency. Tampering with safety equipment will lead to disciplinary action, which will generally result in severe sanctions and may also result in civil legal proceedings.

(b) **ROOM SMOKE DETECTORS**

The residential fire alarm system includes smoke detectors in each student room that are hard wired into the centralized system. What this means is that the detection of smoke or tampering with the smoke detector in your room will automatically set off the alarm within your building. Moreover, the alarm system will print out the exact location of the tampering or smoke. Please check your room often to observe potential fire hazards. Encourage others to take steps to promote fire safety. Working together, we can prevent tragic fire losses. Read all fire safety material distributed by staff, and constantly be aware of the need for fire safety in the residence halls.

(c) **FIRE PREVENTION**

Fire can cause significant damage and threaten human life. Students must realize the important role that they play in fire safety. Listed below are suggestions to help prevent fires in the halls:

- Turn off and unplug all appliances immediately after use, including such items as curling irons, irons and popcorn poppers.
- Remain in your room when an electrical appliance is in use.
- The use of objects with open flames, including candles, oil lamps, etc. or the burning of incense, is prohibited in the residence halls at all times.
- Multiple-outlet connections are prohibited unless they have a built-in circuit breaker and carry an Underwriter's Laboratory (UL) approval.
- Locate multiple-outlet connectors away from high traffic areas. Check for frayed cords.
- Do not place electrical cords under rugs.
- Use of holiday and door decorations should be limited. Hallways and rooms may not be covered with decorations. Live cut trees are prohibited in student rooms. Consult the Office of Housing & Residential Life for further details on decorations.

- Curtains must not be hung near the doorway.
- Furniture and other items must not be placed near the doorway so as to impede exiting the room.
- Report any fire safety hazard immediately to the Office of Housing & Residential Life.

RH02 Appliances in Residence Hall Rooms

2.1 Items that are not allowed in students' rooms include, but are not limited to, air conditioners, space heaters, hot plates, immersion heaters, George Foreman grills, hot pots and open-coil toasters. In general, any appliance that has an exposed heating surface or draws a large amount of energy is not permitted. Use of all other appliances; popcorn poppers, curling irons, coffee pots, etc. must be in a safe manner so as not to cause a health or fire hazard.

2.2 All appliances and extension cords must be UL (Underwriters Laboratory) List-approved for the intended use.

2.3 Personally owned Mini-fridges and microwaves are not allowed. The university has supplied microfridges (small refrigerators with attached microwaves) for student use. These must remain in the residence hall rooms at all times.

2.4 Residents are encouraged to bring/use energy-efficient appliances while living on campus (e.g. appliances with the "energy star" label).

RH03 Barbecue Grills

3.1 Barbecue, hibachi, or other types of cooking devices are not allowed in or around the residence halls.

RH10 Damage to Property

10.3 Common areas and property are for the use of residents only, thus they are the responsibility of every resident. This includes, but is not limited to, lounges, study rooms, living rooms, lobbies, stairs, recreation areas, laundry rooms, doors, walkways, fire extinguishers, exit signs and lights.

RH05 Bicycles

5.1 Bicycle parking is limited to bike racks only. Parking a bicycle in any other area (i.e. building lobbies, stairwells, hallways, on handicap ramps, access ramps, etc.) is prohibited. Bicycles may not be stored in residence hall rooms due to the fire hazard.

RH16 Explosives/Fireworks

16.1 Possession or use of ammunition, explosives (firecrackers or fireworks), gasoline (or other highly flammable liquids), devices that resemble firearms, dangerous chemicals, or explosive materials is strictly prohibited in the housing facilities or on campus grounds.

RH17 Exterior of Residence Halls

17.6 Smoking, barbecuing or grilling on one's ledge is prohibited.

RH19 False Alarms, Bomb Threats, Misuse of Fire Equipment and Fire Alarms

19.1 Persons who knowingly give or turn in a false alarm of fire by activating the fire alarm system or give any other common or recognized alarm of fire or bomb threat are guilty of endangering the lives of other people and may cause damage to the persons and/or equipment responding to such false alarms.

19.2 Tampering with building smoke or fire detectors located in student rooms, in hallways, or other common areas, and misuse of fire extinguishers or any other fire safety equipment is prohibited.

19.3 Failure to evacuate. Any person who fails to immediately evacuate a building during an

alarm is subject to disciplinary action.

19.5 The use of objects with open flames to include candles, oil lamps, or the burning of incense is prohibited in residence halls.

19.6 Persons who turn in bomb threats via phone, messenger, or in writing or give any other common or recognized signal for bomb threat may be found guilty of endangering the lives of other people.

RH20 Fire Safety & Hazards

20.1 Evacuation – All persons are required to evacuate the building immediately upon the sound of an alarm. Interfering with emergency services, procedures, or failing to conform to established safety regulations and/or instruction given by emergency response staff is prohibited.

20.2 Fire Reporting & Equipment – Falsely reporting a fire, tampering with or misuse of any fire or reporting equipment (e.g. fire alarms, smoke detectors, fire sprinkler, fire extinguishers, "EXIT" signs, etc.) is prohibited.

20.3 Egress – Disabling, opening, damaging, or propping exits used exclusively as fire exits is prohibited (unless being used properly as an exit during an emergency situation). All hallways, exits, stairwells, doorway, or area that may be deemed an "egress" (i.e. window) need to be free from garbage, bicycles, clutter, furniture, or other items that may or have a potential to limit entry/exit (including tripping hazard). All doors and windows must have the ability to be fully opened.

20.4 Combustibles – Possessing or storing gasoline, fireworks, combustible chemicals and/or fuel-driven engines/appliances (e.g. motorcycles, mopeds, gas/propane grills, etc.) within residential housing apartments, rooms, ledges, buildings and/or on grounds immediately adjacent to the on-campus housing facilities is prohibited.

20.5 Open Flames (Candles) -- Candles, incense and/or any type of open flame within residential housing apartments, rooms, ledges, buildings and/or on grounds immediately adjacent to the on-campus housing is prohibited. Candles for any purpose (this includes but is not limited to decoration, religious rituals, etc.) are prohibited. If found, such items will be confiscated.

20.6 Heat Sources -- Open-coiled electric or heating appliances, including but not limited to space heaters and sun lamps within residential housing apartments, rooms, ledges, or buildings are prohibited. Curling irons, glue guns, irons, or any other "heat source" equipment must be attended to at all times. Leaving such equipment "on" unattended is a violation of this policy.

20.7 Lamps & Lights – Halogen lamps and neon lights are prohibited. Open top lamps, regardless of lamp/bulb type, must have a metal screen fully covering light/heat source.

20.8 Plugs & Extension Cords – Extension cords, multi-plugs, and plug-in air fresheners are not permitted under state fire marshal regulations. Power strips / surge protectors with UL rating are permitted. "Piggy-backing" power strips is not permitted.

20.9 Cooking Equipment – Cooking in residential hall rooms or ledges is prohibited. Cooking and/or cooking equipment such as toasters, grills, etc. are permitted ONLY in student lounges in the New and Upper Residence Halls. Barbecuing on ledges is prohibited. Barbecues/hibachis are not allowed to be stored in or around student rooms. Residents interested in barbecuing should use the Robert Hammaker Memorial BBQ area located on the waterfront.

20.10 Decorations – All decorations must be non-combustible (e.g. made from fire-proof material) and be UL list-approved for the intended use. Hanging flammable materials on ceilings or exterior doors such as posters, flags, or nets is prohibited. Door decorations should not cover more than 20% of the surface and be limited to nametags and memo boards. Fresh cut trees (i.e. Christmas trees) are prohibited.

Note: *Violation of this policy is subject to criminal charges, fines and/or contract cancellation on first time offense. Identified items under this policy are subject to confiscation, disposal and/or destruction.*

RH29 Residence Hall Room Regulations

29.6 Multiple-outlet connections and extension cords are prohibited unless they have a built-in circuit breaker, carry an Underwriters' Laboratory (UL) approval, and have a maximum load of 15 amps.

29.7 Furniture and other items shall not be placed near the doorway that might impede exiting the room. Curtains, hanging beds or other items shall not be hung near the doorway. No items (i.e., fishnets, flags, sheets, etc.) may be suspended from the ceiling of the room as to block the smoke detector within the room.

RH31 Room Capacities

31.1 The capacity for student rooms is limited to eight (8) people per room.

RH34 Smoking

34.1 Smoking is prohibited at all times in student rooms, residential common areas, and restrooms. Smoking is permitted only in designated smoking areas.

34.2 The possession or use of hookahs or other tobacco burning water pipes is prohibited.

(M) NO SMOKING AND USE OF SMOKELESS TOBACCO POLICY

Smoking and smokeless tobacco is prohibited throughout the campus, including in vehicles used for official business and in spaces used for off-campus activities, except in areas specifically designated for smoking.
1. The Director of Facilities will identify, and have the flexibility to adjust, designated smoking areas on campus
2. Violations will be addressed through appropriate disciplinary channels, i.e., the corps regulations and the Faculty/Staff Personnel system.
Notice shall be posted at or near the principal entrances of each campus or property calling attention to the existence of the rules. Smoking aboard the Training Ship will be in compliance with the TSGB Standing Orders.
Smokers must be aware of the fire and sanitation hazards of improperly disposing of cigarette and cigar butts.

Smoking

In accordance with Executive Order W-42-93 issued by the Governor of California in February 1993 and the campus Smoking Regulations enacted September 2003, all smoking inside state-owned buildings and leased space, including residence facilities, student apartments, student rooms, patios and stairwells is prohibited. Individuals who do smoke must do so outside in designated smoking areas only. Individuals who are smoking must properly and safely discard any trash, such as cigarette butts, ashes or materials, which result from their smoking.

On Campus Housing Fire Safety Systems

All phases of the on-campus Residential Life Facilities are equipped with smoke alarms and are protected by sprinkler systems. Residential Life Facilities were built in accordance with California Building Codes and meet the standards/regulations for fire safety according to the California Fire Code.

On Campus Housing Fire Safety System				
Type	**McAllister Residence Hall**	**Upper Residence Hall**	**Lower Residence Hall**	**Training Ship Golden Bear**
Fire alarm monitoring system	**Yes, by offsite contractor**	**Yes, by offsite contractor**	**Yes, by offsite contractor**	**Yes, 2 onsite systems****
Local smoke detectors	**Yes**	**Yes**	**Yes**	**Yes, battery**
Emergency battery-powered lights	**Yes**	**Yes**	**Yes**	**Yes**
Magnetic fire screen doors and trip switch	**N/A**	**N/A**	**N/A**	**Yes**
Interior stairwells (egress)	**Yes**	**Yes**	**No**	**Yes**
Exterior stairwells (egress)	**No**	**No**	**Yes**	**Yes**
Exterior ladders (fire escape)	**No**	**No**	**No**	**Yes**
Fire stations (to charge fire hoses)	**N/A**	**N/A**	**N/A**	**Yes**
Fire hoses	**Yes**	**Yes**	**Yes**	**Yes**
Sprinkler system	**Yes, common areas**	**No**	**No**	**No**
Fire extinguisher devices	**Yes**	**Yes**	**Yes**	**Yes**
Fire alarm pull stations	**Yes**	**Yes**	**Yes**	**Yes**
Audible alarm	**Yes**	**Yes**	**Yes**	**Yes**
Fire hoses	**Yes**	**Yes**	**Yes**	**Yes**

*** Fire alarm systems monitoring for McAllister, Upper, and Lower Residence Halls are monitored by an offsite contractor.**

**** Fire alarm systems monitoring for the Training Ship Golden Bear are the following:**

1. **Pyrotronics system: This onsite system utilizes smoke, heat and infrared sensors to monitor the engine room.**
2. **Warmold system: This onsite system monitors all living quarters and passageways from quarter deck down to gym.**

Solano County Emergency Resources

24 Hour Emergency Services

Emergency Response	(Police, Fire, Medical) 911
Cal Maritime – CSU Police Services Urgent Line	(707) 654-1111
Sutter Solano Medical Center	(707) 554-5201
Domestic Violence and Sexual Assault Crisis Line	(866) 4UR-SAFE or (866) 487-7233
Cal Maritime Student Health Center	(707) 654-1170
Cal Maritime 24/7 Nurse Advice Line	(800) 977-0027
Kaiser Permanente Medical Center, Vallejo	(707) 651-1000
Solano County Mental Health Crisis Line	(707) 428-1131

Non-Emergency Services

Cal Maritime – CSU Police Services	(707) 654-1176
Vallejo Police Department	(707) 648-4321
Vallejo Fire Department	(707) 648-4526
Crime Prevention – VPD	(707) 648-5262
City of Vallejo Fire Prevention	(707) 648-4565
Code Enforcement - to report overgrown weeds or litter issues	(707-553-7290 or 707-648-4469)
Illegal Dumping in Progress -	(707-553-7290 or 707-648-4469)
Household Hazardous Waste – Collection Facility	(800) 984-9661
Vallejo Curbside Recycling – RECOLOGY	(707) 552-3110
Valcore Recycling	(707) 645-8258

Victim Advocacy Services

Safequest Solano (free, confidential, Spanish speaking) (707) 402-7808 office, Coordinator: Claudia cell - restraining orders, accompaniments, domestic violence, sexual assault, stalking, confidential address	(707) 631-0182
Victim/Witness Assistance Center	(707)553-5400

Counseling Services

Solano County Mental Health	(707) 963-2555
Solano County Substance Abuse Services	(707) 784-2220
Vallejo Counseling Center	(707) 644-0282
California Youth 24 Hour Crisis Line	(800) 843-5200
Confidential Runaway Hotline	(800) 231-6946
Hope Haven Women's Transitional Center	(707) 554-9781

Self-Help Groups and Services

The Higher Education Center for Alcohol, Drug Abuse, and Violence Prevention	(800) 676-1730
Alcoholics Anonymous	(707) 557-6318
AL-ANON	(707) 642-3125
Solano/Napa Narcotics Anonymous	(707) 422-9234 or Pleasant Hill (925)-685-4357

State and National Resources

National Sexual Assault Hot line (RAINN)	(800) 656-HOPE (4673)
California Coalition Against Sexual Assault	(916) 446-2520
California Youth Crisis Line	(800) 843-5200

CALIFORNIA MARITIME ACADEMY - CSU
Police Services Department
200 Maritime Academy Drive
Vallejo, CA 94590
Tel. (707) 654-1176 Fax: (707) 654-1158
www.csum.edu