

STUDENT NAME	
STUDENT ID #	

## 2014-15 VERIFICATION INSTRUCTIONS FOR TAX EXTENSION FILERS

Your FAFSA has been selected for verification for the 2014-15 award year. Your parents are required to verify their 2013 income tax information by using the IRS Data Retrieval Tool or by obtaining a 2013 Tax Transcript from the IRS. If your parents are unable to provide a federal tax return due to filing an Application for Automatic Extension of Time to File U.S. Individual Income Tax Return (Form 4868), the Financial Aid Office may use discretion to provide an *initial financial aid award* based on a projection of your or your parents' 2013 income.

You must provide the Financial Aid Office with the following documentation:

- 1. A copy of IRS form 4868, "Application for Automatic Extension of Time to File U.S. Individual Income Tax Return," that your parents filed with the IRS for tax year 2013; **OR**
- **2.** A copy of the IRS's approval of an extension beyond the automatic six month extension if your parents requested an additional extension of the filing time for tax year 2013; **AND**
- 3. Copies of your parents' 2013 W-2s for EACH source of employment income received; AND
- **4.** If your parents are self-employed, please use the space below to certify the amount of the AGI and the U.S. income tax paid for tax year 2013.

2013 Self-employment certification (Complete this only if you were self-employed in 2013)	
2013 Self Employment Earnings	
2013 Additional Income Received	
2013 Projected Adjusted Gross	
Income	
2013 Taxes Paid	

We will make an initial financial aid offer based on the information you provide, however **we will place a hold on disbursement** until your parents' 2013 tax information can be verified by using IRS Data Retrieval Tool or by obtaining a 2013 Tax Transcript from the IRS.

TAX FILER CERTIFICATION STATEMENT		
I hereby certify that all information on this form is true, complete, and accurate to the best of my knowledge.		
Parent Signature	Date	
Parent Phone #	Email	

Return This Form and Supporting Documentation to Cal Maritime's Financial Aid Office. We do NOT accept forms by email.