The California State University, Maritime Graduate Program Admission

Confidential Recommendation Form

Applicant Section

Please complete the top section of this form and give to your reference provider to complete the remainder of the form and send directly to the University. Printed Name of Applicant: The Family Education Rights and Privacy Act of 1974 gives students (persons admitted and enrolled) the right to inspect letters of recommendation written in support of applications for admission. The law also permits students to waive that right if they choose, although such a waiver must be voluntary and cannot be a condition of admission. Check one of the statements below and sign where indicated. I reserve the right to inspect this recommendation. I waive the right to inspect this recommendation. Applicant Signature _____ Date ____ **Recommender Section** The person listed above has chosen you as a reference provider for admission to the graduate program at Cal Maritime. Please supply the information requested on both pages of this form. If you prefer to use letterhead to write a letter of recommendation, please complete the following information, and attach this form to your letter. Your comments will be held in complete confidence if the applicant has signed the waiver statement above. Name of Recommender: Position or Title: _____ Name of Organization: How long have you know the applicant? In what capacity? Please evaluate the applicant as fairly as you can in each of the categories below by marking an "X" in the appropriate position beneath the scale at the top. Outstanding Above Average Average Below Average Oral Communication Skills Writing Skills Analytical Skills Creative Qualities Leadership Potential Academic Potential Potential for Future Managerial Success

Cal Maritime The Office of Graduate Studies 200 Maritime Academy Drive Vallejo, CA 94590	Or fax to: The Office of Graduate Studies 1-707-654-1158
Email Mail this completed form and any additional mate	Area Code Phone Number
Street Address	City, State & ZIP
Recommender's Signature	Recommender's Name
important concerning this applicant. We would especial performance as a manager; (b) the applicant's pros	if necessary) to make any comments you think are lly appreciate your comments about (a) the applicant's pects in the management field; (c) the relevance of ; and (d) the applicant's intellectual ability and capacity