

Meal Plan Change/Purchase / Cancel Request

Cal Maritime <u>requires</u> all students living in the residence halls to choose a 15, 15+Flex or 19 meal plan.

Initially in Fall, the meal plan is selected on your Housing License Agreement (HLA). In Spring, you are billed for the <u>same</u> meal plan you chose for Fall. If you want to *change* your meal plan, you <u>MUST</u> complete this form and return it to the Cashier no later than the 2nd Friday of the semester.

Students **APPROVED** to live off-campus *may* purchase a meal plan or purchase individual meals at the Dining Hall or Morrow Cove. <u>NOTE: if you live on TSGB, you are considered an on-campus resident.</u>

WHO NEEDS TO COMPLETE THIS FORM?

- *ALL STUDENTS* to **change** your existing meal plan
- APPROVED off-campus students to purchase a meal plan



- *APPROVED off-campus students* to **cancel** a meal plan (All students living on campus are required to have either a 15, 15 Flex or 19 meal plan)
- ON-CAMPUS STUDENTS If you are **approved to live off-campus AFTER** the start of the semester, you MUST complete this form if you want to CONTINUE your existing meal plan otherwise it is cancelled and fees may pro-rate.

DEADLINE to make changes to you	r meal plan: by the 2 nd Friday af	ter the semester begins!!
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ID NUMBER	Printed Name	
Signature	Date	
MEAL PLAN OPTIONS available to all students: (please notate year next to semester)		
 □ 19-meals per week = \$2958.00 □ 15-meals per week = \$2893.00 □ 15-meals per week + Flex = \$2958.00 	Fall Fall 0	Spring Spring Spring

(The 15-Flex Meal Plan includes 15-meals per week to be used in the Dining Hall or Morrow Cove Café for breakfast, lunch, dinner, or brunch. Each swipe for a meal is subtracted from the weekly balance. Unused meals do not roll forward from week to week. Flex Dollars are held in a "declining balance account" that works on the same principle as a debit card. Flex Dollars can be used to purchase beverages, snacks, or even a full meal in the Dining Hall or the Café for the student **or a guest**. Each time a purchase is made, the purchase amount plus sales tax is subtracted from the Flex Dollars balance. Flex dollars can be carried forward from Fall to Spring semester **IF** the student continues the Flex meal plan, but not from Spring to Fall. There is no redemption value if the Flex Dollars are not used at the end of the year. Refunds are calculated up to 60% point in the semester* *in accordance with CMA refund policy.* **Students are not permitted to change to a NON-FLEX meal plan option if any amount of flex dollars have been used.**)

The options below are for APPROVED OFF-CAMPUS STUDENTS ONLY

 \Box 35 Meal Block Plan = \$342.00

☐ Cancel Plan (Meal plans may **only** be canceled by students NOT living on campus. All students living on campus are required to have either a 15, 15 Flex or 19 meal plan.)

Form updated 7-30-13