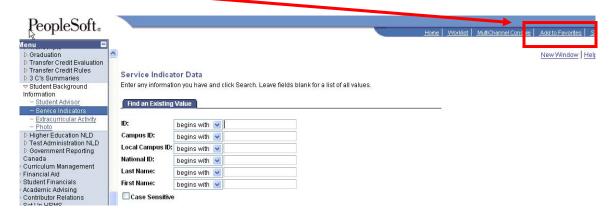
FACULTY CENTER ADDING A FAVORITE IN PEOPLESOFT 8.9

For this example, you will add a favorite for Service Indicators. From the Faculty Center, navigate to Service Indicators. Click Service Indicators, so the Search page comes up.



Click "Add to Favorites".



The Add to Favorites page will appear. Enter a Description, then click OK.



You will be returned to the Search page, and Service Indicators will now be part of your list of favorites. "My Favorites" is the first item in the Home menu, on the far left.

