

**From:** Office of Administration and Finance  
**Sent:** Monday, April 27, 2020 11:42 PM  
**Subject:** Housing & Dining Refund: Updated Link  
**Importance:** High

Dear Cal Maritime Cadets,

Thank you for your patience and understanding during these unprecedented times. Referring to President Cropper's memo dated April 20, 2020, outlined below is the instruction regarding the prorated Spring 2020 semester refund for housing and dining. We request that you complete this process **by May 31, 2020**.

Refunds will be processed after the conclusion of the Spring 2020 semester. If you have any questions regarding campus housing or dining refunds please send an email to: [refund@csum.edu](mailto:refund@csum.edu). Additionally, please refer to the [FAQ](#) page for more information:  
<https://www.csum.edu/web/enterprise-services/home/faq>

Please complete the Cal Maritime Refund Request Form that provides instruction on how to process your request:

<https://apps.powerapps.com/play/c6011290-3bbb-40de-834f-9e7c2b8746a4?tenantId=5e445cec-acc7-4f57-bfd2-e307732d0704>

Your refund will be prorated for the duration of March 19, 2020 through the end of the Spring 2020 semester and will be issued either by check or direct deposit if you are currently enrolled in direct deposit.

If you lived on campus during the COVID-19 shelter-in-place or for the face-to-face instruction, the refund will reflect your time on campus.

Franz Lozano  
Vice President and CFO  
Administration and Finance



California State University Maritime Academy  
200 Maritime Academy Drive | Vallejo, CA 94590