

PARKING ADVISORY COMMITTEE MINUTES

March 26, 2015
TOPP Room, Administration Building

The meeting was called to order by Chief Roseann Richard at 4:18 p.m.

Present: Members: Isidro Farias, Marc McGee, Dinesh Pinisetty, Roseann Richard, Matt Saxton, Roger Scranton, Ana Spinola
Guests: ME Cadets Andrew Snyder and Cory Wangeline

Not Present: ME Cadet Lydia Nelson, Mike Sablich, Derek Santos

Old Business:

I. 2/26/15 Minutes

Roger motioned to approve the 2/26 minutes; Marc seconded the motion; motion carried.
(Yes: 6; No: 0)

Minute sets are published on this web page: www.csum.edu/web/police-services/parking-committee.

II. Update on Proposal #1 to President Cropper

Due to safety concerns, it is official that the CM Presidential Cabinet declined to approve Lot 'N' (dirt mound) for parking use. Instead, the plan is to convert this lot into green space. In the meantime, we do have the flexibility and permission to use Lot 'N' for Commencement parking and other special event parking when necessary.

The cabinet has approved the use of Lot 'O' (motel) for parking. The lot will be open in the day/evening, and closed overnight. Parking capacity is estimated between 137 to 145 vehicles. Portable (generator) lighting will extend hours of operation. Proactive police patrol and early arrests have maintained safety and reduced crime in this part of campus.

III. Reserved Spaces for Admission Guests – Marc McGee

The committee reviewed two handouts: The CSU survey on *Admission Request for Parking Perks (2/26/15)*¹ and the *Revised Proposal with Options for Admission Guest Parking (3/26/15)*².

¹ See page 5 for survey.

² See page 6 for revised proposal.

From the CSU survey results and the 2/26 meeting discussion, Admission understands the egalitarian attitude across the CSU campuses to treat all guests equally. We also must keep in mind the campus goal to increase student enrollment while attracting the best student talent available. Since Admission is the 'shopkeeper' of the enrollment process, Marc requests the committee's engagement in catering to prospective students and families by considering the adoption of Proposal A or B rather than staying with Proposal C, the status quo.

Reserved Spaces for Lot A:

Current Process:

Parking space reservations are sent to Police for presidential guests, board members, Chancellors Office visitors, and the like. Once a reservation is placed on the Police schedule board, Patrol will place portable stanchions (2) or Police cones (usually 2 to 4) in Lot 'A' parking spaces the night before. Space locations may vary; Patrol usually is able to reserve spaces in front of the Administration Building.

The Parking Program issues permits at no charge to the Admission Department for guests of Admission tours. On average, Admission receives 10 parking permit requests per week; March and April are the busier months for tours and parking requests.

Proposed Process:

Ideally, Admission would like to reserve spaces for guests (new concept addressed in Proposals A and B), and Admission is fine with the Parking Program charging for Admission guest parking. The Admission ideal (Proposal A) is to establish five (5) permanent reserved spaces in Lot 'A' designated for special parking for the President, VIPs, and Admission via coordination with Parking / Police. After discussion, Marc made the following motion:

Dedicate two (2) spaces in Lot 'A' to facilitate VIP and Admission parking.

Isidro seconded the motion. The motion carried unanimously. (Yes: 7; No: 0)³

New Business:

I. Presentation: Parking Counter for Lots 'E' and 'F' – Mechanical Engineering Cadets Andrew Snyder, Cory Wangeline, and Lydia Nelson

ME Cadets Snyder, Wangeline, and Nelson developed a parking counter for Lots 'E' and 'F'. The project's mission is to notify drivers of the number of available parking spaces in student Lots 'E' and 'F' before crossing Country Lane. Project details:

- Uses commercial grade road tube and two pressure sensors at the entrance/exit of 'E' & 'F'.

³ Vote counts may differ from one motion to the next because members may enter/exit the meeting period at different times to tend to other commitments such as class, lab, or other meetings.

- Uses a 24" x 36" professional grade display panel near Lot 'L' (Athletics); the posts can be moved (portable). The display panel slogan states, "For Students * By Students".
- Transmits information via radio frequency; the entire setup is solar powered with battery backup.
- Future upgrades are possible. The system can expand to more lots and can be upgraded to allow access to data via Twitter and Facebook.

Andrew touched on project status. The project presentation is set for April 17th.

II. Discussion on Commuter Students – Matt Saxton

The Issue:

Commuter students are not able to get to class on time due to the lack of parking availability on lower campus. One cause is the selfish persistence of car storage in the lots most accessible to lower campus. Example: It is common practice for cadets to leave vehicles in Lot 'B' without moving them for two weeks.

Background:

The gap between on-campus and off-campus student semester permit purchases is narrowing:

Student Semester Parking Permits Sold

	2014 Fall	2015 Spring
Motorcycle – Cadet Residing Off Campus	40	35
Motorcycle – Cadet Residing On Campus	11	14
Auto – Cadet Residing Off Campus	202	190
Auto – Cadet Residing On Campus	295	282
Total Parking Permits Sold	548	521

Athletics Center Lots 'L' and 'M' are intended for commuter students (i.e. no overnight parking); however, these lots are underutilized by students because, "Why pay to park in Lots 'L' and 'M' when we can park for free on Country Lane?"

The Proposed Idea:

On behalf of commuter students, Matt presents the idea of 'no overnight parking' in Lot 'B' on a trial basis (i.e. one semester). Discussion followed:

- It costs money to change signage, even for a trial run.
- We are talking about 21 spaces (33 total spaces less 12 paid visitor spaces equals 21 spaces).
- Regardless of the expense and small test area, acting on this idea could change student perception of parking in a positive way.

After discussion, Matt made the following motion:

Change the student-parking portion of Lot 'B', excluding the 12 paid visitor spaces, to 'no overnight parking'.

Roger seconded the motion. The motion carried unanimously. (Yes: 6; No: 0)⁴

Adjournment:

Ana made the motion to adjourn. Dinesh seconded the motion. The motion carried. (Yes: 7; No: 0)

The meeting adjourned at 5:05 p.m.

Respectfully Submitted,
Ana Spinola

⁴ Vote counts may differ from one motion to the next because members may enter/exit the meeting period at different times to tend to other commitments such as class, lab, or other meetings.

Admissions Request for Parking Perks

Question: Our Admissions Department is requesting parking spaces allocated/reserved 24/7 for their use only (for guests such as prospective students and their parents). We are curious if any other CSU Parking Departments are assisting their Admissions Departments with providing specific parking spaces for their guest use, and any details on that process (e.g. if you do or do not provide spaces but do provide 'free' permits, if you provide spaces and charge for their use, etc.). Any input on this would be helpful!

CSU	Brief Answer	Detailed Answer
Cal Maritime	No	We do not provide spaces; we do provide permits free of charge at this time for campus tours, and those permits may be used for one day in any unrestricted parking space in any parking lot across campus.
Cal Poly Pomona	No	Sorry, but no, we don't provide spaces or free permits for this group.
Cal Poly SLO	No	We do not specifically reserve spaces for Admissions, they are required like all other campus department to purchase Sponsored Guest permits at \$4/day if they want to provide their guests "free" parking.
Channel Islands	Yes	We have assigned 4 parking spaces to assist them with recruitment. We do not charge them at this time.
East Bay	Yes	We provide 3 spaces in front of our Welcome Center that are reserved for prospective students & their parents. ... we provide the Welcome Center special "homemade" permits that they give to their guests so that they can park in those spaces. ...No they are free.
Fullerton	No	Prospective students and parents are required to pay for parking. There are 2 options: prospective students and parents may buy an \$8 daily permit, or use short term parking zones where the cost is \$2/hour, maximum of 2 hours. We did have a request for reserved parking spaces from a campus clinic for their clients. However, we recommended installing a short term parking zone to meet the clinic's parking needs as well as the parking needs of other tenants that use the same parking lot. In this situation, the cost for client parking will be paid by the clinic. As a side note, there are several drawbacks to reserved parking that we used as the rationale for recommending short term parking: - Reserved parking reduces parking space efficiency; - Just because a space is "reserved" doesn't mean it will be available for the intended user. If an unauthorized car is parked in a reserved space; Parking has to enforce. And if the illegally parked car displaces the intended user, it's likely that the intended user also parked illegally and will get ticketed; - It's very likely that the department responsible for the reserved spaces will use the spaces for personal use.
Monterey Bay	No	As for Admissions, we do not provide free permits or reserved parking stalls for them to use. There is a dispenser located in the parking lot for guests to purchase hourly or daily permits.
Northridge	No	We do not have spaces specific for Admissions use. We have pay- by- space spaces that we know are used by individuals that come to Admissions.
San Diego SD	No	We allow departments to purchase guest permits for F/S for their guests. We do not give them their own spaces.
San Jose	Yes	We currently provide complimentary parking for prospective students and their families who are confirmed for a campus tour. They are instructed to display their tour confirmation in the front windshield of their vehicle and are restricted to the garage located above the Welcome Center (from where the tours begin). We are planning to transition the tour participants to paystation ePermit codes (which are currently used for guest and event permits) to track their usage (and potentially use this data to renegotiate the complimentary parking).
Sonoma	No	No we do not provide spaces for admissions and records.
Stanislaus	No	No we do not provide spaces for admissions and records.

The Following 11 CSU's out of 23 total have not yet responded:

- Bakersfield**
- Chico**
- Dominguez Hill**
- Fresno**
- Humboldt**
- Long Beach**
- Los Angeles**
- Sacramento**
- San Bernardino**
- San Francisco**
- San Marcos**

Revised Proposal with Options

For Admission Guest Parking (3-26-2015)

Proposal A

Five spaces in Lot A are designated for use by Admission Office, or VIP visitors on weekdays. – but only at times when visitors have made advanced appointments, tour reservations or counseling reservations. Parking pass procedures and signage method would be determined between Police Services and the Admission Office. If these five spaces are full, admission visitors with admission parking passes may park in lots A or B.

Proposal B

Two spaces in Lot A are designated for use by the Admission office on a trial basis for the 2015-2016 academic year. These spaces would only be used at times when visitors have made tour reservations or counseling reservations. Parking pass procedures and signage method would be determined between Police Services and the Admission Office. If the two spaces are full, admission visitors with admission parking passes may park in lots A or B.

Proposal C

Admission visitors with admission parking passes may park in lots A or B, but have no reserved spaces. Admission parking pass procedures would be determined between Police Services and the Admission Office.