

Student Performance Evaluation

Performance evaluations for student employees are an integral part to a student's individual and professional development here at Cal Maritime. Performance evaluations serve as an important tool that assist student employees in further developing their skills by highlighting their strengths and constructively identifying areas for improvement.

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Excell	ent
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- Satisfactory
- Needs Improvement
- Not Applicable

Date:						
Department:						
Supervisor Name:	Supervisor Name:					
Student Name:						
1. Attendance	1. Attendance					
Adheres to s	Adheres to schedule					
Provides adv	Provides advance notice to department regarding schedule changes/adjustments					
Reliable and						
Excellent	Satisfactory	Needs Improvement	Not Applicable			
Comments:						



2. Quality of work

- Works effective and efficiently
- > Anticipates and responds to customers' needs
- > Completed assignment accurately
- > Carries out assignment to completion

	Excellent	Satisfactory	Needs Improvement	Not Applicable
Com	nments:			
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 3. Professionalism Adheres to uniform and/or professional attire policy Works effectively with a variety of customers (faculty/peers/staff) 			taff)	
	Excellent	Satisfactory	Needs Improvement	Not Applicable
Com	nments:			

4.	 Initiative ➤ Ability to act on own ➤ Resourceful ➤ Seeks opportunities to develop new skills 					
	Excellent	Satisfactory	Needs Improvement	Not Applicable		
Co	mments:					
5.	Critical Think	ing				
	 Exercises sound reasoning to analyze issues Makes decisions and overcomes problems Able to obtain, interpret and use knowledge, facts and data 					
	Excellent	Satisfactory	Needs Improvement	Not Applicable		
Co	mments:					



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6. Communication - Oral/Written

- > Expresses thoughts and ideas clearly and effectively in written and oral form to all audiences
- > Actively listens to others

	Excellent	Satisfactory	Needs Improvement	Not Applicable
Com	nments:			
				1
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7.	Overall Perfor	rmance		
	Excellent	Satisfactory	Needs Improvement	Not Applicable
Com	nments:			